



Account # _____ P.O. # _____



KEY SYSTEM SUMMARY

PART 1
Job Information 
HELPFUL HINTS
 • Fill in blanks for faster order processing.

Job Name _____
 City _____ State _____ Zip _____
 Country _____

PART 2
System Definition 
HELPFUL HINTS

- If you do not know the Facility Code, Primus number, Registry number (R#), or the original factory order number for an existing system, contact Customer Service prior to placing the order:
Tel. 1-800-847-1864
Fax 1-800-452-0663
- New systems for 7-pin Small Format IC Everest™ B Family require prior approval by IR Security and Safety Consultant.
- Only compatible system types may be ordered on the same purchase order. See Compatibility Chart.
- Classic refers to Obverse, Numbered (Paracentric), Quad, and Reverse key section families.
- Classic Primus refers to Primus Obverse and Primus Quad key section families.

| SYSTEM TYPE | NEW | EXISTING |
|--|--------------------------|---|
| MASTER KEYING | | |
| Classic Master Keyed | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| Classic Primus® Master Keyed | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| <input type="checkbox"/> Facesheet attached (All level 3 & 4 orders) | | Primus # _____ Level _____ |
| <input type="checkbox"/> Signature Card attached (New level 3 & 4 orders) | | |
| Everest™ B Family Master Keyed – Small Format IC | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| <input type="checkbox"/> Letter of authorized ship-to address attached (New systems & change of address on existing systems) | | Facility Code _____ |
| Everest™ C Family Master Keyed – Open | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| Everest™ D Family Master Keyed – Restricted | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| <input type="checkbox"/> Letter of authorized ship-to address attached (New systems & change of address on existing systems) | | Facility Code _____ |
| Everest Primus® Master Keyed | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| <input type="checkbox"/> Facesheet attached (All level 9 orders) | | Primus # _____ Level _____ |
| <input type="checkbox"/> Signature Card attached (New level 9 orders) | | |
| Residential Master Keyed – RMK | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| CONSTRUCTION KEYING | | |
| Full Size Construction Cores | <input type="checkbox"/> | <input type="checkbox"/> IC _____ (A, B or C) |
| (For Full Size IC locks and cylinders) | | |
| Small Format Construction Cores | <input type="checkbox"/> | <input type="checkbox"/> _____ (B or G) RN |
| (For Small Format IC locks and cylinders) | | |
| Construction Keyed – CK | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| (Split Key Method, not available for Primus and IC) | | |
| Residential Construction Keyed – RCK | <input type="checkbox"/> | <input type="checkbox"/> Original Order # _____ R # _____ |
| (Lost Ball Method, 5 pin C only) | | |

COMPATIBILITY CHART

| SYSTEM TYPES | KEY SECTION FAMILY | | | | | | | |
|----------------------------------|--------------------|-------|-----------------|----------|----------|----------|-----------------|----------|
| | CLASSIC | | CLASSIC PRIMUS® | EVEREST™ | | | EVEREST PRIMUS® | |
| | 5-PIN | 6-PIN | | B FAMILY | C FAMILY | D FAMILY | C FAMILY | D FAMILY |
| Master Keying | | | | | | | | |
| Classic | • | • | • | | | | | |
| Primus® | | • | • | | | | | |
| Everest™ B Family | | | | • | | | | |
| Everest™ C Family | | | | | • | | • | |
| Everest™ D Family | | | | | | • | | • |
| Everest Primus® | | | | | • | • | • | • |
| Residential, 5-Pin C Keyway Only | • | | | | | | | |
| Construction Keying | | | | | | | | |
| Full Size Construction Cores | | • | • | | • | • | • | • |
| Small Format Construction Cores | | | | • | | | | |
| Split Key | | • | | | • | • | | |
| Residential, 5-Pin C Keyway Only | • | | | | | | | |

**PART 3
Common Data**

HELPFUL HINTS

- Unless otherwise specified, 2 change keys are furnished per lock or cylinder.
- Unless otherwise specified key in bold type is furnished.
- RMK and/or RCK systems must be established in 5-pin, "C" key section.
- Schlage Commercial's Master Key Department makes the final decision in the selection of key sections.
- **Schlage Commercial's default key section for new Master Key Systems is Everest™ C145 in the C Family.**
- Unless otherwise specified, industry standard key symbols are stamped on Everest™ and Primus® keys.
- Bitting is only stamped as standard for Classic key sections and is not available for Everest or Primus Keys.

CHANGE KEY QUANTITY

Furnish: _____ Classic or Everest™ keys per lock or cylinder key symbol
 _____ Classic Primus® or Everest Primus® keys per lock or cylinder key symbol

KEY TYPE

| DESCRIPTION | KEY SECTION FAMILY | | | | | | |
|---------------------------|--|--|--|--|--|--|---------------------------------|
| | CLASSIC | | CLASSIC PRIMUS® | EVEREST™ | | | EVEREST PRIMUS® |
| | 5-Pin | 6-Pin | | B Family | C Family | D Family | |
| Standard Bow | <input type="checkbox"/> 48-100 | <input type="checkbox"/> 48-101 | N/A | N/A | <input type="checkbox"/> 48-009 | N/A | N/A |
| Standard Bow, unembossed | <input type="checkbox"/> 48-130 | <input type="checkbox"/> 48-131 | <input type="checkbox"/> 48-053 | N/A | <input type="checkbox"/> 48-015 | <input type="checkbox"/> 48-015 | <input type="checkbox"/> 48-012 |
| Standard Bow, stamped DND | <input type="checkbox"/> see Note | <input type="checkbox"/> see Note | <input type="checkbox"/> 48-157 | <input type="checkbox"/> 48-401 | <input type="checkbox"/> 48-002 | <input type="checkbox"/> 48-002 | <input type="checkbox"/> 48-004 |
| Access Bow | <input type="checkbox"/> 48-143 | <input type="checkbox"/> 48-144 | <input type="checkbox"/> 48-115 | N/A | N/A | N/A | N/A |
| Large Bow | <input type="checkbox"/> 48-140 | <input type="checkbox"/> 48-141 | <input type="checkbox"/> 48-116 | N/A | N/A | N/A | N/A |

Note: Specify key type and Do Not Duplicate in stamping instructions below.

KEY SECTION

Special Request _____

CHANGE KEY PACKAGING AND SHIPPING INSTRUCTIONS

Pack keys independently (PKI) of lock or cylinder (Furnished standard at no charge with split-key construction keying)?

Yes No

If PKI, ship change keys to: Dealer (default) See Primus facesheet Other _____

STAMPING INSTRUCTIONS

Stamp keys: With industry standard key symbol Do Not Duplicate (DND) With key stamping die XQ _____
 Non standard code _____

Stamp cylinder: With industry standard key symbol Non standard code _____

Cylinder stamping location: Plug face (Not available for Primus) – VKC Concealed – CKC

**PART 4
Construction Key Quantities**

HELPFUL HINTS

- Construction keys are packed in lock carton containing packing slip.
- Construction keys are not furnished unless specified.
- Split key construction keying is not available for Classic Primus or Everest Primus

| SYSTEM TYPE | DESCRIPTION | QUANTITY | PART # |
|---|---|----------|--------|
| RCK (Lost Ball) | Residential Construction Key | _____ | 48-100 |
| CK (Split Key) | Everest™ C Family and D Family Construction Key | _____ | 48-008 |
| | Classic Construction Key | _____ | 48-104 |
| | Everest™ and Classic Extractor Tool | _____ | 35-057 |
| Full Size Construction Cores | Construction Key | _____ | 48-101 |
| | Control Key | _____ | 48-056 |
| Small Format Construction Cores (Best® Style) | Construction Key | _____ | 48-310 |
| | Control Key | _____ | 48-311 |

PART 5
Change Key Definition for Existing Systems

THE CHANGE KEYS BEING USED ON THIS ORDER ARE:

- All existing in the system All new except _____
- All existing in the system except _____

PART 6
Master Key Quantities



HELPFUL HINTS

- Select the appropriate part number(s) from the Key Selection Table.
- Unless otherwise specified, key in bold type is furnished.

KEY SELECTION TABLE

| DESCRIPTION | KEY SECTION FAMILY | | | | | | |
|--|--------------------|-----------------|-----------------|---------------|---------------|---------------|-----------------|
| | CLASSIC | | CLASSIC PRIMUS® | EVEREST™ | | | EVEREST PRIMUS® |
| | 5-Pin | 6-Pin | | B Family | C Family | D Family | |
| Master Keys | | | | | | | |
| Standard Bow | 49-100 | 49-101 | N/A | N/A | 49-009 | N/A | N/A |
| Standard Bow, unembossed | 49-130 | 49-131 | 49-053 | N/A | 49-015 | 49-015 | 49-012 |
| Standard Bow, stamped DND | see Note | see Note | 49-157 | 49-401 | 49-002 | 49-002 | 49-004 |
| Access Bow | 49-143 | 49-144 | 49-115 | N/A | N/A | N/A | N/A |
| Large Bow | 49-140 | 49-141 | 49-116 | N/A | N/A | N/A | N/A |
| Control Keys | | | | | | | |
| Control Key (except Hotel) | N/A | 49-056 | 49-158 | N/A | 49-003 | 49-003 | 49-005 |
| Control Key, unembossed (except Hotel) | N/A | 49-076 | 49-052 | 49-356 | N/A | N/A | 49-020 |
| Control Key, Hotel | N/A | 49-056 | N/A | N/A | 49-016 | 49-016 | N/A |
| Emergency Keys | | | | | | | |
| Emergency Key, Standard Bow | N/A | 49-102 | N/A | N/A | 49-007 | 49-007 | N/A |
| Emergency Key, Large Bow | N/A | 49-142 | N/A | N/A | N/A | N/A | N/A |

Note: Specify key type and check box Do Not Duplicate.

Classic or Everest™ Classic Primus® or Everest Primus®

| Part # | Part # | Level | Qty. | Per | Master Key Symbol(s) | = | Total Quantity |
|----------|----------|---------------------|-------|-------|----------------------|-------|----------------|
| 49-_____ | 49-_____ | GGMK | _____ | _____ | _____ | _____ | _____ |
| 49-_____ | 49-_____ | GMK | _____ | _____ | _____ | _____ | _____ |
| 49-_____ | 49-_____ | MK or RMK | _____ | _____ | _____ | _____ | _____ |
| 49-_____ | 49-_____ | Control | _____ | _____ | _____ | _____ | _____ |
| 49-_____ | 49-_____ | Emergency | _____ | _____ | _____ | _____ | _____ |
| 49-_____ | 49-_____ | Other _____ | _____ | _____ | _____ | _____ | _____ |

Ship Master Keys to: Dealer See Primus Facesheet Other _____

PART 7
Master Key Definition and Future Expansion



HELPFUL HINTS

- Do not use the letters "I", "O", "CK", "KA", "KD" for any master key symbols.
- Unless otherwise specified, the control key has the same cut as the highest-level key in the system (Except SFIC systems).
- Alter existing master key symbols, as necessary, to reflect your system.
Example:
 AA AC thru AG (includes AC, AD, AE, AF & AG).
- Attach additional sheets as necessary.

MASTER KEYS USED ON THIS ORDER

PLANNED FUTURE EXPANSION

| Level | Existing Master Keys | New Master Keys | List Future MK Symbols | Approx. # of Change Key Symbols Under Each New or Future MK |
|-----------------|--|--|--|---|
| Example: | | | | |
| MK | <input checked="" type="checkbox"/> BA thru BE | <input checked="" type="checkbox"/> BF thru BH | <input checked="" type="checkbox"/> BJ, BK | <input checked="" type="checkbox"/> 40 each |
| GGMK | <input type="checkbox"/> GGM | <input type="checkbox"/> GGM | | |
| GMK | <input type="checkbox"/> A thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | |
| MK | <input type="checkbox"/> AA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> BA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> CA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> DA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> EA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> FA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> GA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| MK | <input type="checkbox"/> HA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| CK | <input type="checkbox"/> CK | <input type="checkbox"/> CK | | |
| Control | <input type="checkbox"/> CONL | <input type="checkbox"/> CONL | | |
| Emergency ... | <input type="checkbox"/> EM | <input type="checkbox"/> EM | | |
| Others | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | |
| RMK | <input type="checkbox"/> AA thru _____ | <input type="checkbox"/> _____ thru _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| RCK | <input type="checkbox"/> RCK | <input type="checkbox"/> RCK | | |

PART 8
Operating Instructions



HELPFUL HINTS

- Cross keying reduces the security and expansion of key systems.
- Unless otherwise specified, all hierarchical master keys will operate cross-keyed cylinders.

| <u>Cross-keyed Cylinder</u> | <u>is operated by these change keys</u> | <u>Cross-keyed Cylinder</u> | <u>is operated by these change keys</u> |
|-----------------------------|---|-----------------------------|---|
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |
| X _____ | _____ | X _____ | _____ |